

Columbine Townhouses Two Homeowners Association

Board of Directors Meeting Minutes

February 20, 2018

7732 W Glasgow Pl., Littleton CO

7:00 PM

Meeting was called to order at 7:05 p.m. by Steve Olson. Quorum of the Board of Directors established. Minutes taken and transcribed by Virginia Johnson.

Board members present: Steve Olson, Mary Schneider, Eileen Hoffman, RJ Maunton and Mary Swanson

Board members absent and excused: None

CPMG Staff: Virginia Johnson, Association Manager

Contractors: Ghent - Proway

Homeowner Forum: 0 homeowners in attendance –

Approval of Meeting Minutes:

- **Motion:** To approve the December 5, 2017 meeting minutes as written was made by Mary Swanson, seconded by Eileen Hoffman, and passed unanimously.

Association Manager's Report: Virginia Johnson
Virginia provided update on daily operations.

Business & Discussion Items:

Motion: To approve the Proway/Cowboy Landscape Contract for 2018 for a total cost of \$11,154.12 in 12 payments was made by Mary Schneider, seconded by Eileen Hoffman and passed unanimously.

Motion: to approve Weidner and Associates bid to do State and Federal taxes for a total cost of \$315.00 was made by Mary Swanson, seconded by RJ Maunton, seconded by Eileen Hoffman and passed unanimously.

Informational: CPMG notice of change of Designated Manager to Lynda Reifman effective January 1, 2018 was discussed.

Discussion: The board discussed projects for 2018 with contractor. The focus areas will be 1 cotton wood tree removed per year, touch up paint, pot holes, stripping fire lanes, sprinklers, beds on the corner, tree at 7732 Rail road tie beds.

Financials/Legal:

- **Motion:** To accept the December 2017 and January 2018 financials as prepared by CPMG, subject to audit, was made by Mary Schneider, seconded by Mary Swanson and passed unanimously.

Review: The Attorney Status Report was reviewed.

Architectural:

- **Motion:** to disapprove request 7482 S Zephyr Ct for windows due to changing the outside look and windows are not like for like was made by Steve Olson. Seconded by Mary Swanson and passed unanimously.

Correspondence: None

Hearings: None

Adjournment: 7:55 p.m.

Next Meeting: April 17, 2018

